

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Public Services – Municipal Administration Department—Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality Departmental Proceedings under Rule-20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991 – Articles of charges - Issued.

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MUNICIPAL ADMINISTRATION & URBAN DEVELOPMENT (VIG-II(1)) DEPARTMENT

G.O.Rt.No. 1229

Dated:21-9-2011.

ORDER:

It is proposed to hold an enquiry against Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality in accordance with the procedure laid down in Rule 20 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991.

2. The substance of the imputations of misconduct or misbehaviour in respect of which the inquiry is proposed to be held is set out in the enclosed statement of articles of charges (Annexure-I). A list of documents by which, and a list of witnesses by whom, the articles of charges proposed to be sustained are also enclosed (Annexure-II to IV).

3. The above said Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality is directed to submit within 10 days from the date of receipt of this order, a written statement of her defence.

4. The above said Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality is informed that an inquiry will be held only in respect of those articles of charges as are not admitted. She should, therefore, specifically admit or deny each article of charge.

5. The above said Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality is further informed that if she does not submit his written statement of defence on or before the date specified in para 3 above further action will be processed based on the material available.

6. Attention of Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality is invited to Rule 24 of the Andhra Pradesh Civil Services (conduct) Rules, 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any superior authority to further her interest in respect of matters pertaining to her service under the Government. If any representation is received on her behalf from another person in respect of any matter dealt within these proceedings

it will be presumed that above said Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk (Taxation) Venkatagiri Municipality is aware of such a representation and that it has been made at her instance and action will be taken against him for violation of Rule-24 of the Andhra Pradesh Civil Services (Conduct) Rules, 1964.

7. The receipt of the G.O. may be acknowledged.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B.SAM BOB
PRINICIPAL SECRETARY TO GOVERNMENT**

To
Smt P.V.G. Ratna Kumari the then Junior Assistant & A1 Clerk
(Taxation),
Venkatagiri Municipality.
through The Director of Municipal Administration,
Hyderabad
The Director of Municipal Administration,
Hyderabad
Sf/Sc.

//FORWARDED BY ORDER//

SECTION OFFICER